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SELECTION AND ANNOUNCEMENT PROTOCOLS

Selection panel

Nominations shall be considered by a selection panel chaired by the Branch Chair. The composition of the selection panel shall comprise of elected members of the Branch Committee, or other members as co-opted by the Chair.

Conflict of interest

Voting members will be required to confirm their acceptance on the selection panel and declare any conflict of interest. In the event of such conflict of interest, the Chair of the selection panel is authorised to select a substitute panel member.

Voting

In the event:

- that a member of the panel is nominated for the award, they shall absent themselves from the panel, and may not participate in the voting process
- of a tied vote, the chair of the selection panel shall have a casting vote. If the chair has a conflict of interest, the casting vote shall be made by the SHPA Chief Executive.
- that a member of the panel has made one of the nominations or is a referee for a nomination, they shall not participate in the voting (refer Conflict of Interest)
- that only one nomination is received, the selection panel will be asked if they are satisfied the nominee has adequately met the award criteria and would be considered a worthy recipient of this award.

The decision

The decision on bestowing the SHPA SA-NT Branch Awards will be made by the SHPA SA-NT Branch Committee and announced nationally. If, in the opinion of the Committee, no Nomination of sufficient merit has been submitted, the Award shall be withheld.

NOMINATION CRITERIA

SHPA SA-NT Branch Intern Award

This award celebrates a Hospital Pharmacy Intern who has undertaken work which addresses one or more of the five national competency framework domains and demonstrates their commitment to Australian hospital pharmacy practice.

NOMINATION CRITERIA

The Nominee must:

- Have been an SHPA Provisional Member for a period of at least six (6) months since the commencement of the year
- Be a current SHPA Member (SA-NT Branch) / currently reside in SA-NT / currently work in SA-NT
- Not have received this award in a prior year.

The nomination **must:**

- Be submitted by the Nominee, or by any current SHPA Member
- Relate to outstanding progress and/or a project or contribution completed in the past 12 months
- Indicate which of the five national competency framework domains the Nominee's work addresses (Professionalism and ethics; Communication and collaboration; Medicines management and patient care; Leadership and management; Education and research)
- Address how the Nominee is positioning themselves to contribute to Australian hospital pharmacy upon registration
- Be no longer than 750 words in length
- Include the Nominee's curriculum vitae (in addition to the Nomination)
- Include contact details for two referees (a Nominator may include themselves as a referee)

SHPA SA-NT Branch PL Jeffs Early Career Pharmacist Award

The PL Jeffs Early Career Pharmacist Award recognises the significant contribution of Mr P Lance Jeffs as one of the inaugural members of SHPA and first president. As a leading hospital pharmacist in South Australia, Mr Jeffs is well recognised for his pivotal work involving the introduction of sterile eye drop formulations which were later documented in Martindale and Australian Pharmaceutical Formulary. He began the first Clinical Pharmacy and Drug information services and informed the profession both locally and overseas. He had a keen interest in encouraging early career pharmacists in their profession.

The PL Jeffs Early Career Pharmacist Award is an encouragement award intended for recognition of an early career pharmacist who has made a significant contribution to either hospital pharmacy practice in South Australia and/or the Northern Territory, SHPA, or their workplace.

If bestowed, the award recipient will automatically progress to represent the Branch in contention for the related national award, the **SHPA Early Career Pharmacist of the Year Award**.

NOMINATION CRITERIA

The Nominee **must:**

- Have held SHPA membership for at least one year prior to nomination and currently be engaged in hospital pharmacy or related practice
- Have ten or less years' experience as a registered practising pharmacist
- Be a current SHPA Member (SA-NT Branch) / currently reside in SA-NT / currently work in SA-NT
- Not have received this award in a prior year

The Nomination must:

- Be submitted by the Nominee, or by any current SHPA Member
- Be for a project or major contribution completed in the past 12 months
- Indicate which of the five national competency framework domains the Nominee's work addresses (Professionalism and ethics; Communication and Collaboration; Medicines Management and Patient Care; Leadership and Management; Education and Research)
- Address how the Nominee is positioning themselves to lead Australian pharmacy, i.e. through professional networks, leadership and advocacy, volunteer activity etc
- Must be no longer than 750 words in length
- Include the Nominee's curriculum vitae (in addition to the Nomination)
- Include contact details for two referees (a Nominator may include themselves as a referee)

SHPA SA-NT Branch Technician Award

The Technician Award celebrates a technician or pharmacy assistant whose project, initiative or work demonstrates or promises a significant positive impact on their pharmacy department or positive impact on quality use of medicines, patient care, and/or staff wellbeing.

If there is an award recipient, they will automatically progress to represent the Branch in contention for the related national award, the **SHPA Technician of the Year Award**.

NOMINATION CRITERIA

The Nominee must:

- Have held SHPA membership for at least one year prior to nomination and currently be engaged in hospital pharmacy or related practice
- Be a current SHPA Member (SA-NT Branch) / currently reside in SA-NT / currently work in SA-NT
- Not have received this award in a prior year

The Nomination **must**:

- Be submitted by the Nominee, or by any current SHPA Member
- Summarise a technician's project, initiative or work that was either completed, or which reached a notable milestone, in the past 12 months
- Demonstrate how the project, initiative or work has had, or will have measurable impact on one or more of the following: quality use of medicines; patient care; staff wellbeing
- Be no more than 750 words in length
- Include the Nominee's curriculum vitae (in addition to the Nomination)
- Include contact details for two referees (a Nominator may include themselves as a referee)

SHPA SA-NT Branch Achievement Award

The Achievement Award celebrates a hospital pharmacist who has made an outstanding contribution to the profession. The contribution can relate any professional area or approach – such as a pharmacy practice specialty or specialties, leadership and governance and pharmacy research and innovation – while highlighting achievement against one or more of the five national competency framework domains to demonstrate the Nominee's commitment to Australian hospital pharmacy practice.

NOMINATION CRITERIA

The Nominee must:

- Have been an SHPA Full Pharmacist Member for a period of at least two (2) years
- Be a current SHPA Member (SA-NT Branch) / currently reside in SA-NT / currently work in SA-NT
- Not have received this award in a prior year

The nomination must:

- Be submitted by the Nominee, or by any current SHPA Member
- Reflect leadership of a project or initiative completed in the past 12 months
- Indicate which of the five national competency framework domains the Nominee's work addresses (Professionalism and ethics; Communication and Collaboration; Medicines Management and Patient Care; Leadership and Management; Education and Research)
- Outline the impact of the Nominee's work on local, state-wide or national hospital pharmacy practice
- Be no longer than 750 words in length
- Include the Nominee's curriculum vitae (in addition to the Nomination)
- Include contact details for two referees (a Nominator may include themselves as a referee)

SHPA SA-NT Branch Hospital Team Innovation of the Year Award

This Branch award celebrates a pharmacist-led team which has undertaken a pharmacy or multi-disciplinary project, initiative or work which demonstrates or promises measurable impact on quality use of medicines, patient care, and/or staff wellbeing.

If there is an award recipient, they will automatically progress to represent the Branch in contention for the related national award, the **SHPA Hospital Team Innovation of the Year Award**.

NOMINATION CRITERIA

The nominated team must:

- Have an SHPA Member as project lead who resides in SA-NT or who has worked in the SA-NT and who has held SHPA membership for at least one year
- Comprise at least two and no more than six people, of which 50%+ must hold current SHPA membership
- Recipients of this award in a prior year are not eligible to receive this Award

The Nomination **must**:

- Be submitted by the Nominee, or by any current SHPA Member
- Summarise a pharmacist-led team's project, initiative or work – preferably multi-disciplinary – that was either completed, or which reached a notable milestone, in the past 12 months.
- Demonstrate how the project, initiative or work has had, or will have measurable impact on one or more of the following: quality use of medicines; patient care; staff wellbeing
- Be no more than 750 words in length

- Include the project lead's curriculum vitae (in addition to the Nomination)
- Include contact details for two referees (a Nominator may include themselves as a referee)