

Victorian Student Summer Placement Program – FAQs

How will I know my application was successfully submitted?

You will receive a confirmation email.

When will I be notified about my interview?

Each hospital is notified of applications after the closing date. Hospitals will then contact applicants to arrange interview times. NB: some hospital may choose to shortlist applicants prior to selecting interview candidates and may therefore not interview all applicants.

How will I know if I have been successful or unsuccessful?

If you are successful in your application, you will receive correspondence directly from the hospital. If you are unsuccessful in your application, SHPA will notify you via email once the entire first and second round process has concluded.

Will I get an interview for all my preferences?

Your applications will be sent to hospitals that you choose; hospitals may decide to interview you or use another method to shortlist candidates prior to interviews.

I have missed the cut off date for applications; can I make a late application?

No, late applications are not accepted.

Can I make a change to preferences after submitting my application?

No, changes to preferences are not allowed once the application has been submitted.

Where can I upload my CV and cover letter?

CVs and cover letters are not required during the application process however hospitals may request these during the interview stage.

I am currently completing first-year subjects and second-year subjects, which year should I put down on the application?

The year chosen should correspond to the year you have completed all units for i.e. first year.

I am a second-year student; can I apply for a third-year position?

Certain hospitals request that only students who have completed specific units apply for third-year positions. We recommend that second-year students not apply for third-year positions.

I am in a graduate program, or another program that isn't four years. How do I indicate which year I am?

Consider the final year of your program to be your 'fourth year' and work backwards. For example, if you are in your second to last year, mark 'third year'.

Are placement dates negotiable?

Placement dates are dependent on individual hospitals and cannot be guaranteed.

What if I am unavailable for interviews during the interview period?

Advise SHPA of your unavailability and we will pass this information to hospitals along with your application. Interview dates are dependent on individual hospitals and cannot be guaranteed.

I am an international student; can I apply for a Victorian placement?

Yes, international students can apply.

I do not study in Victoria; can I apply for a Victorian placement?

Yes, students outside of Victoria may apply.

Are positions open to all pharmacy students regardless of the year they are in?

Positions are open to all students across all years unless otherwise specified.

Enquiries: vicintern@shpa.org.au