

MedsScan Editor, Specialty Practice Leadership Committee

POSITION DESCRIPTION

A member or members of each Leadership Committee (or Practice Group where applicable) will undertake the role of *MedsScan Editor*.

ROLE

The *MedsScan Editor* facilitates publication of broader insights from within their stream, increases publishing opportunities for stream members and ensures the provision of high-quality, timely and relevant content.

Each *MedsScan Editor* will provide content to the SHPA Journal Lead according to the schedule outlined in the [MedsScan – guidelines for contributors](#).

Members will receive a by-line each time their Specialty Practice stream appears in *MedsScan* and will be able to attribute Group 3 CPD credits in their CPD plan.

RESPONSIBILITIES

Twice a year and under the direction of the Leadership Committee Chair, the *MedsScan Editor* will:

- Gather or write their stream's *MedsScan* subsection in liaison with the Leadership Committee or Practice Group members.
- Collate the pieces and submit to their Leadership Committee Chair for feedback/approval.
- Submit materials to the SHPA Journal Lead by previously agreed deadlines.

REPORTING

MedsScan Editors will report to the Chair of the Leadership Committee who in turn will report to the SHPA CEO.

APPOINTMENT

The role will be appointed at the first Leadership Committee meeting of the year as part of annual committee position appointment processes. The *MedsScan Editor* will be appointed either from within the Leadership Committee, or via an Expression of Interest process from within the Practice Group.

Successful candidates will be appointed for a one-year term.

SUPPORT

Each *MedsScan Editor* will be supported by the Leadership Committee and SHPA Journal Lead.

INTELLECTUAL PROPERTY

The intellectual property of work done by or on behalf of a Leadership Committee or Specialty Practice Stream belongs to SHPA.

Updated	September 2023
Review due	September 2024